

BOC



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SERVICES

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Review the Local Government Schedule (LGS-01):

length of time that local government officials must retain their records before they may be disposed legally. The Local Government Schedule (LGS-01) can be found at <https://www.archives.nysed.gov/records/local-government-record-schedule/lgs-1-title-page> Information regarding the retention and disposition of state assessment materials can be found on page 275.

After Records Have Been Shredded:



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